

Silver Comet Amateur Radio Society, Inc.

BY-LAWS

ARTICLE I Applicability

These By-Laws provide for the self – government of the Silver Comet Amateur Radio Society, Inc. in accordance with the Articles of Incorporation filed with the Secretary of State of the State of Georgia.

ARTICLE II Board of Directors

The affairs of this Society shall be governed by a Board of Directors. All members of the Board of Directors must hold a current FCC Amateur Radio License. The Board of Directors shall be elected by ballot of the members. The terms of the initial Directors are as follows: Two Directors for three (3) year terms to expire 12-31-2006, Two Directors for two (2) year terms to expire 12-31-2005, and One Director for a one (1) year term to expire 12-31-2004. Thereafter, all terms will be for three (3) years. Directors may be removed by a two-thirds (2/3) vote of the membership. The Board of Directors shall appoint an audit committee annually to conduct an independent review of the financial records of the Silver Comet Amateur Radio Society, Inc.

ARTICLE III Officers

The Officers of this club shall be President, Vice President, Secretary, Treasurer, and Sergeant at Arms. All Officers except the Sergeant at Arms shall be elected by ballot of the members. The Sergeant at Arms shall be appointed by the Board of Directors and serves at the Board's pleasure. All Officers shall serve a term of one (1) year beginning 1-1-2004 and ending 12-31-2004. Their successors shall serve a one (1) year term beginning January 1 and ending December 31 every year thereafter. Officers may be removed by a two-thirds (2/3) vote of the membership. The duties and responsibilities of the Officers are as follows:

PRESIDENT: Presides over all meetings of the Society, and conducts the same according to the rules adopted. The President shall enforce due observance of the Constitution and Bylaws, decide all questions of order, sign all official documents that are adopted by the Society, and none other, and perform all other customary duties pertaining to the office of President. The President must hold a current FCC Amateur Radio License. The President may have other duties assigned by the Board of Directors. The President shall turn over

all Society records and documents to their successor at the end of their term. In the event of absence of both the Sergeant at Arms and the Treasurer, the President may appoint any person a temporary Sergeant at Arms.

VICE-PRESIDENT: Shall assume the complete duties of the President temporarily during the President's absence. The Vice-President must hold a current FCC Amateur Radio License. The Vice-President shall function as Social Activities Manager. The Vice-President may have other duties assigned by the Board of Directors. The Vice-President shall turn over all Society records and documents to their successor at the end of their term.

SECRETARY: Shall keep the Articles of Incorporation and By-Laws of the Society, and have a master copy of these documents at each meeting. The Secretary shall cause all amendments, changes, and additions to be noted thereon, and shall permit the same to be consulted by members of the Society upon request. The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, carry on all correspondence, read communications at each meeting, and communicate meeting notices to each member. The Secretary may have other duties assigned by the Board of Directors. The Secretary shall turn over all Society records and documents to their successor at the end of their term.

TREASURER: Shall be the custodian of Society funds, maintain financial records, meet the financial obligations of the Society, and report the balance sheet monthly to the members at meetings. Approval by two Board members is required for expenditures over \$100 per transaction. The records of the Treasurer shall be subject to an annual independent review by a committee of no less than two Members appointed by the Board of Directors. The Treasurer shall attend such committee meeting to assist the committee with its review. The results of such review shall be reported to the Membership at the February meeting. In the event of absence of the Sergeant at Arms, the Treasurer shall perform the duties of the Sergeant at Arms. The Treasurer may have other duties assigned by the Board of Directors. The Treasurer shall turn over all Society records and documents to their successor at the end of their term.

SERGEANT AT ARMS: Shall be in charge of security and maintaining order at meetings or other Society related functions. The Sergeant at Arms should have a working knowledge of Roberts Rules of Order. The Sergeant at Arms may have other duties assigned by the Board of Directors.

ARTICLE IV Membership

Membership is open to licensed Amateur Radio Operators, their families, and all other interested persons. Membership includes all Society privileges including voting rights.

The Silver Comet Amateur Radio Society, Inc. abides by all applicable anti-discrimination laws.

ARTICLE V
Elections

Elections will be held annually at the November meeting to elect all Officers and Board of Directors whose terms expire December 31. Nominations should be presented to the Secretary at the October meeting so they may be placed on the written ballot. Nominations will be taken from the floor up to the time of the vote. Only eligible members will have voting privileges. Voting will be by written ballot of eligible members present and by proxy provided that the proxy has been filed with the Secretary prior to the vote taking place. Vacancies of Board of Directors or Officers occurring between regular elections shall be filled by a special election held at the first regular meeting following the vacancy. The member elected will fill the unexpired term of the vacant position. Until such special election can be held, the President shall have the authority to temporarily appoint a member to fill the vacant Officer's position. Vacancies occurring on the Board of Directors will remain open until a special election can be held. Nominations will be taken from the floor up to the time of the vote. Voting will be by written ballot of eligible members present and by proxy provided that the proxy has been filed with the Secretary prior to the vote taking place.

ARTICLE VI
Dues

A regular annual assessment of \$15 for Membership is hereby assessed in accordance with the provisions of Article VII of the Articles of Incorporation for the purpose of providing funds for current expenses. The dues are payable on January 1 each year. New members joining between January 1 and June 30 will be assessed \$15. New members joining after June 30 will be assessed \$7.50 for the remainder of the year ending December 31. Members in arrears for more than 60 days will lose all voting privileges and be ineligible to hold office. The due date and amount of dues may be modified from time to time by the Board of Directors.

ARTICLE VII
Meetings

Regular meetings of the Society shall be held the first Tuesday of each calendar month at such place and time as the President shall order. Special meetings of the Society may be called by any three (3) members of the Board of Directors at a place and time they designate. These Board members are required to notify the Secretary of each special meeting. Notice of each special meeting shall be sent by the Secretary to members by

verifiable communication not less than seven (7) days before the date of the special meeting. Regular meetings of the Board of Directors shall be at a place and time they designate, with at least one meeting annually. All Officers of the Society are welcome and encouraged to attend this annual meeting of the Board of Directors. Twenty four (24) hours notice is required to call an emergency meeting of the Board. At all meetings, a minimum of one-fourth of the membership constitutes a quorum for the transaction of business.

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